



# NAOIA Course Syllabus



## Monday

- Vehicle Damage Analysis Overview
- Sheet Metal Identification and Location
- Repair Procedures
- Labor Hours Determination
- Paint Stage types and Refinish Operations
- Blend Concepts and Operations
- Quarter Panel Types
- Part Types (LKQ, Aftermarket, OEM, Sublet, and Remanufactured)

## Tuesday

- Mitchell Administration & Basics
- Field Worksheet Overview & Examples

Quiz #1

### Wednesday

- Long Expansions
- Determining & Programming Area Labor Rates
- Importing / Exporting Estimates
- Manual Entries (900500)
- Repair v. Replace Analysis
- Cost-Benefit Analysis (Fender and Quarter-Panel Examples)

### Thursday

- Assignment Sheet Review
- Prior Damage Determination
- Betterment
- Damage and Vehicle Identification Photos
- Theft/Vandalism Photos
- L.I.S.T. Photos
- Total Loss Determination and Procedures
- ACV Determination
- CCC Forms and Procedures

### Friday

- Estimate Assignment #1
- Estimate Assignment #2

Quiz #2



### Monday

- Frame Concepts and Damage Analysis
- Frame Analysis Worksheet Review
- Supplemental Restraint System Component Damage Analysis
- Estimate Assignment #3

### Tuesday

- Front Suspension
- Rear Suspensions (Independent & Solid Rear End)
- Appraisal Notes
- Estimate Assignment #4

### Wednesday

- Estimate Assignment #5
- Estimate Assignment #6

### Thursday

- Estimate Assignment #7
- Estimate Assignment #8

### Friday

- Estimate Assignment #9
- Estimate Assignment #10



### Monday

- Estimate Assignment #11
- Estimate Assignment #12

### Tuesday

- Mock Final
- Review Mock Final and Final Exam Preparation

Final Exam is administered on Wednesday, Thursday, or Friday